

## **PLEASE READ CAREFULLY**

- ❖ Kindly print the bidding document, read carefully, sign and stamp on each page and submit with the technical quotation.
- ❖ Participating bidders are required to submit bids according to instructions mentioned in bidding documents. These bids should meet the requirements / criteria illustrated in bidding documents along with fulfillment of other terms and conditions of tenders.
- ❖ According to PPRA rule 31 no bidder is allowed to alter or modify his bids after the bids have been opened. Moreover, as per rule 36 (vi) no amendment in the technical proposal is permitted during technical evaluation. Therefore, in the light of prevailing Govt procedures, requests for amendments in quotations and clarifications leading to change of substance of bid after opening of bids cannot be accepted and bids not conforming to tender requirements are liable to be rejected.
- ❖ Participating bidders are therefore requested to read the bidding documents thoroughly and submit their quotes accordingly without any condition in conformance to all tender requirements including DP, bid validity, provisioning, 10% BG confirmation etc for consideration of bid. Bid found non-conforming to tender requirements is liable to be rejected on tender opening date.
- ❖ **Participating firms are to provide particulars of their reps on Ph No 051-9099-2244 at least 01 day prior to tender opening.**

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**GOVERNMENT OF PAKISTAN  
MINISTRY OF DEFENCE PRODUCTION  
PAKISTAN AERONAUTICAL COMPLEX BOARD KAMRA**

**INVITATION TO TENDER AND GENERAL INSTRUCTIONS TO BIDDERS  
(SINGLE STAGE TWO ENVELOPE BASIS)  
(FOR)**

**Tender No** PACB/721/01/2024-25/0752/P-3  
Directorate of Central Procurement  
Pakistan Aeronautical Complex Board  
Kamra Distt. Attock  
Tel: +92-51-9099-2244, 2534  
Fax: +92-57-9317491  
Email: adcp@pac.org.pk  
21 May, 2024

To,

**PPRA & PAC Websites**

Dear Sir,

1. I invite you to tender for supply of store / services details in the attached **Schedule to Tender** (Form PACB -002A)

2. **CONDITION GOVERNING CONTRACTS** The "Contract" made as a result of this Tender Inquiry shall mean the agreement entered into between the parties i.e., the "Purchaser" and the "Seller" on PACB Contract Form (PACB – 003) in accordance with the law of contract Act, 1872 and those contained in PAC purchase procedures and other special conditions that may be added to given contract for the supply of PAC stores specified therein.

3. **DELIVERY OF TENDER (SINGLE STAGE TWO ENVELOPE BASIS)**

(a) **Technical Offer** It shall contain all relevant specifications along with essential literature / brochure in duplicate in a separate envelope and clearly marked "**Technical Offer without prices**", tender number and date of opening.

(b) **Commercial Offer** It shall indicate prices quoted in figures as well as in words and clearly marked on face of a separate envelope "**Commercial Offer with prices**", tender number and date of opening.

(c) Both the "**Envelops**" of Technical and Commercial offers should be enclosed in one cover, properly sealed and bear the address of Directorate of Central Procurement (DCP) PACB Kamra with tender number and opening date.

d) Technical offer i.e. without prices will be opened on the opening date and sent for technical scrutiny. Commercial offer will be opened on receipt of technical acceptance of all those firms whose offer will be technically accepted by the technical authorities. Date of opening for technically accepted offer will be intimated to the firm in advance. Offers that are not technically accepted will be returned to the firms un-opened.

**Bid Security shall be sealed in an envelope separate from technical and financial bids.**

**4. FORM PACB - 02A & PACB - 02B** Form **PACB - 02A (Annex 'A') & PACB - 02B (Annex 'C')** duly filled-in are to be returned with the offer duly signed by the authorized signatory person.

**5. SINGLE / MULTIPLE OFFERS** Only one offer can be made in relevant currency for same item. Multiple rates, if quoted, will be rejected. Multiple quotation against the tender will also be rejected.

**6. DATE & TIME FOR RECEIPT OF TENDER** The tender must reach DCP PACB Kamra by the date and time specified in the Schedule to Tender (PACB – 002A attached). Tenders received after the prescribed date and time will, NOT be entertained. The appointed time will, however fall on next working day in case of closed/forced holiday. Telegraphed / Faxed / Telexed bids will be rejected unless specifically asked for. Tender can also be sent through courier however you are required to intimate this office (DCP) regarding dispatch of quotation through courier giving details of the courier through fax so that courier service may be tracked to ensure your participation in the Tender. In case tender is dispatched by courier then same should reach DCP, PAC Board at least 01 working day prior to tender opening date. You or your representative may also attend the proceeding (Name / Designation of attendees' along with copy of CNIC will be required 03 working days prior to tender opening date for arranging their entry).

**7. DELIVERY PERIOD** Stores are required within minimum possible delivery period **(21+7) days of purchase order**, in the shortest time frame. Offers with minimum delivery period are likely to be preferred. However, delivery period is to be factual as no extension will be subsequently granted except under extreme unavoidable circumstances beyond control of SELLER or under Force Majeure for which intimation with full justification/evidences is to be dispatched well in advance for consideration.

**8. RIGHTS RESERVED** PAC Board Kamra reserves the right to accept or reject any tender and to annul the tendering process and reject all tenders at any time prior to contract award as per rule 33 of PPRA rules 2004 without thereby incurring any liability to the affected Bidder. Moreover, past performance of the firms may also be considered.

**9. ADDITION AND DELETION OF STORE** The purchaser has the right to increase or decrease the quantity of any item and cancellation of the contract partially or fully without any financial repercussion on either side without assigning any reason within 30 days of signing the contract. Such information will be passed on to the supplier / seller through the fastest means e.g., telephone, telegram or fax etc.

**10. VALIDITY OF QUOTATION** The quotation must be valid **up to 120 days** from the date of opening the tender.

**11. TECHNICAL LITERATURE, SPECIFICATIONS AND INTERCHANGEABILITY**

Offers are to be submitted in duplicate supported by brochures and technical literature in original. Offers must conform to tender specifications. A certificate of complete interchangeability must be endorsed on the quotation for all substitute or in-lieu items, otherwise the same are likely to be rejected. A copy of relevant page of publication must be attached to prove correctness of offered / interchangeable / in-lieu item. Prices of master, substitute and in-lieu items must be quoted separately. **For any query regarding technical issues, firms may contact Tel Ext 051-90990-2352 or PAC Hospital, Kamra District Attock (Logistics Flight).**

**12. DEVIATION FROM SPECIFICATIONS** Stores received at consignee, if found not conforming to the contract specifications will be rejected and replacement in accordance with contractual specifications against rejected stores would be provided to consignee as per delivery schedule laid down in the contract. The replacement will be provided without any additional cost. In case stores are rejected after delivery schedule of the contract, replacement is to be provided at the earliest or by the date advised by Directorate of Central Procurement PAC Board.

**13. PACKING** Stores must be dispatched in standard trade packing unless otherwise specified to protect them against any damage. Any loss/damage caused due to poor packing will be recovered from the Supplier. In case items are shipped through sea, packing shall be sea worthy.

**14. RESTRICTION OF EXPORT / IMPORT LICENSE** Offer subject to restriction of Import/Export License will not be entertained.

**15. APPLICATION OF OFFICIAL SECRET ACT 1923** All matters connected with this inquiry and subsequent actions arising thereafter fall within the scope of the Pakistan Official Secret Act 1923 which forbid providing contractual information to un-authorized / un-concerned person / organization. It is therefore, requested to ensure complete secrecy regarding documents and stores concerned with the inquiry to limit the number of employees having accesses to this information.

**16. EXAMINATION OF SPECIFICATION / SAMPLES** When sealed pattern of stores are mentioned in the "Schedule to Tender" these may be seen at the place stated in the schedule and should be examined by you, or competent person on your behalf before the submission of tender.

**17. QUOTING OF PRICES** Prices are to be quoted as follows: -

(a) FOR price of the stores (Line-Item Wise).

(b) The prices must be stated for each item separately both in figures and words. Additional information if any must be linked with entries on the Schedule to Tender (Form PACB – 002A).

(c) Shelf / installation life of each item (if applicable) is to be mentioned separately.

**18. PRICES** The prices quoted must be per unit of issue / accounting unit as shown in the "Schedule to Tender" inclusive of sales tax/excise duty and surcharges. The breakdown of taxes/excise duty is to indicated separately. The prices must be stated for each item separately both in figures and words in Pak currency. Over writing / erasing in prices will be rejected. Mention GST separately.

**19. COUNTRY OF MANUFACTURE** Country /place of manufacture of stores is to be provided along with offer.

**20. DISQUALIFICATION** Offers are liable to be rejected if: -

(a) Surgical items should be genuine and the same will be authenticated through lab test of the sample.

(b) There is deviation from any instruction described in this invitation to tender.

(c) Offers are found conditional or incomplete in any respect.

(d) Multiple quotations against the tender.

(e) Multiple rates are quoted against one item.

(f) Manufacturer relevant brochure is not attached (in case of equipment or major assemblies of equipment).

(g) Form PACB - 02A and PACB - 02B & Questionnaire duly filled – in and signed by the Tenderer are not received with the offer.

(h) Offer received later than appointed date and time.

(j) Tender specification if not conforming to the offer. In case of equipment/ major assemblies manufacturer's brochures shows specifications different from those given in tender.

(k) Offer subject to restriction of Export License will not be entertained.

(l) Over writing / erasing in prices will be rejected.

(m) Change in prices by the supplier after opening of tender will not be entertained and will be considered against sanctity of tender unless asked by Directorate of Central Procurement PAC Board.

(n) Quotations are received for those Tender Inquiries / store for which firm is not registered with PACB.

(p) Validity of offer is not quoted as required in IT or made subject to confirmation later.

- (q) Offers not accompanied with prescribed tender / Challan fee of Rs. 200/-
- (r) Bid Security not provided.
- (s) Offer with Prior sale condition.
- (t) Complete IT Document dully signed and stamped on each page by authorized signatory of the firm not provided.
- (u) Prices are inclusive of sales taxes and surcharges, but break down in not shown separately.
- (v) No quotation will be accepted in photo copy, through Fax and after due date / time.
- (w) Quotation without authority letter from OEM will not be accepted.

**21. PAYMENT** 100% payment will be released on issuance of CRV's with maximum up to 10% Performance Bank Guarantee.

**22. DOCUMENTS REQUIRED** Following information's / copies of document must be provided with Tender: -

- (a) **Complete IT Document dully signed and stamped on each page by authorized signatory of the firm.**
- (b) Photo copies of valid registration and indexation of foreign principal with PACB/DGDP applicable to the store / equipment offered.
- (c) A copy of letter showing firm's financial capability. Bank statement for last 01 year and other details to ascertain financial capability of firm.
- (d) Copies of audited accounts of the company for the last two accounting years that are prepared in accordance with the International Accounting Standards (IAS).
- (e) Photo copies of General Index number (GID), National Tax number (NTN), Sales Tax registration certificate. Foreign firms are required to provide copy of the company's valid Tax Compliance certificate issued by Revenue Authority of the domiciled country, valid as at the tender closing date.
- (f) Documentary evidence of the company's registration details / Certificate of Incorporation (Legal structure) by a recognized body in the domiciled country. Registration number issued by respective Department of Commerce or concerned department authorising to deal in subject store and export of store.
- (g) List and evidence of certification from recognized international bodies like ISO.



(h) List of major clients and references (complete with names of contact persons, address and telephone numbers) of which the company has supplied similar items in the last 05 years. Number of years in the business or dealing in similar items may also be mentioned.

(j) Firm/Supplier name, complete address, contact numbers, and email addresses.

(k) Undertaking that their firm and their proprietors have not been in litigation/blacklisted by any Govt./Semi-Govt/Autonomous body.

(m) Any other document if required during procurement proceedings according to Rule 17 of PPRA rules 2004.

**Note: Security clearance of firm is mandatory before participation in tender. Firms having applied for security clearance or those intend to apply for security clearance soon after tender date can also participate in tender after submission of following additional documents. However, firm will be required to apply for security clearance immediately after tender submission**

(l) In case of foreign supplier photocopy of resident card, passport or equivalent identification card of person signing the tender is to be provided along with 02 passport size photographs.

(m) Local agents / firms have to submit the copy of CNIC and 02 passport size photographs of person signing tender.

(n) Letter of authorisation from the Manufacturer confirming that the bidder is authorized to deal with the item quoted.

**23. SECURITY DEPOSIT / BANK GUARANTEE** To ensure timely and correct supply of stores / services, the firm shall furnish an unconditional bank guarantee (BG) from a scheduled bank of Pakistan for an amount up to 10% of the contract value on a Judicial / E-Stamp paper of the value of (Rs 100.00) as per prescribed format in the currency same as of contract. The bank guarantee shall be endorsed in favour of CMA (ISO) Rawalpindi who is the accounts officer specified in the contract. CMA (ISO) Rawalpindi have the like power of seeking encashment at site of the bank guarantee as if the same has been demanded by the purchaser himself. The bank guarantee shall be submitted by the supplier at the time of Contract signing and will remain valid for up to 60 days after completion of warranty period and remain in force till one year ahead of the date given in the contract. If period of contract is extended, the supplier shall arrange the extension of bank guarantee within 30 days after the original period to keep its validity always one year ahead of the extended period.

#### **24. INSPECTION / ACCEPTANCE OF STORES**

(a) Stores will be accepted at firm's premises / consignee by the inspector / inspection officer of the PAC Board.

(b) Warranty / Guarantee as per format for period of **one (01) year** will be applicable for stores commencing from the acceptance of store / installation at consignee.

**25. CHECKING OF STORE** Stores will be checked at consignee in the presence of representative of Supplier if he arrives within 15 days after initiation of letter.

**26. TENDER OPENING** Only authorized person of firm will be allowed to attend tender opening.

**27. WITHDRAWAL OF OFFER** If the firm withdraws its offer or backs out from providing items won by the firm within validity period at any stage of contract finalization, the Competent Authority may place such firm under Embargo for a period of six months, which may extend up to one year / forfeit the earnest money.

**28. TREASURY CHALLAN** Offer must be accompanied with a challan form of RS 200/- (obtainable from State Bank of Pakistan / Government Treasury) and debit able to **Major Head C02501-20, Main Head 12, Sub Head 'A' Miscellaneous (Code Head 1/845/30)**. Only one offer can be made for same item on one Challan. Multiple offer / rates, if quoted will be rejected.

**29. SEQUENCE OF QUOTATION** Quotation must be prepared according to the item serial no sequence of Schedule to Tender (Form **PACB-002A**).

**30. FAX QUOTATION** Fax / Email quotations will not be accepted except when specifically called for under emergency / urgency, however, Fax / Email quotation, if received will only be considered subject to condition that original Performa invoice for each quotation is received within 7 days of Tender Inquiry opening or as advised by procurement agency. In case original quotation is not received within specified time, the offer will be excluded from the competition without any notice to bidder.

**31. BID SECURITY** The Bid Security@ 5% (not exceeding 0.200M) will be deposited by all firms. Bid Security will be deposited in favour of CMA (ISO) Rawalpindi in the form of CDR / Pay Order / Demand draft only at the time of tenders opening (with technical quotation), in a separate envelope. Bid Security will be returned to all firms except three commercially lowest bidding firms on finalization of commercial quotes. Whereas Bid Security to the 2nd and 3rd commercially lowest bidders will be returned on signing of the contract. Bid Security of the contract concluding firm will be returned on submission of bank guarantee and on receipt of performance bank guarantee acceptance certificate from CMA (ISO) Rawalpindi. Quotations once submitted cannot be withdrawn (Partially/Fully) during validity of the quotation. Firms not complying with the said instructions would be liable for disciplinary action beside forfeiture of the earnest money.

**Note: - No Quote will be accepted without Bid Security which will be as per IT clause 31. However, Bid Security must be provided in shape of CDR / Pay Order / Demand Draft only otherwise your quotation will be rejected.**

**32. FORCE MAJEURE** "Force Majeure" means any event, act / or other circumstances not being an event, act or circumstances, under the control of the Purchaser or of the Seller. The Seller will notify the Purchaser in writing of any such event within

15 days by Fax/Telex/Telegram of its commencement, which is relied upon by the Seller for its failure to comply with its obligation. The Purchaser have the right to conduct investigations to satisfy itself about the genuineness of the "Force Majeure" event non-availability of raw material for the manufacture of stores, or of export permit for the export of the contracted stores from the country of its origin, not constitute "Force Majeure".

**33. ARBITRATION** All matters of dispute or difference, except regarding rejection of stores / Services by the inspector and or cancellation of the contract by the Purchaser arising out of this contract between the parties hereto, shall be settled by mutual agreement, failing which they shall refer for Arbitration to a final settlement by an Arbitration Tribunal, in Pakistan. The dispute shall be referred for adjudication to two arbitrators one to be nominated by each party, who before entering upon the reference shall appoint an umpire by mutual agreement, and if they do not agree a judge of the Superior Court of Pakistan will be requested to appoint the umpire. The arbitration proceedings shall be held in Pakistan and under Pakistan Law & Arbitration Act, 1940. Arbitration award will be firm and final and un-challengeable in any court of law.

**34. LITIGATION** In case of any dispute only Court of Jurisdiction at Attock Pakistan will have the Jurisdiction to decide the matter.

**35. RISK PURCHASE** In the event of failure on the part of the Seller to comply with the contractual obligations, the contract is liable to be cancelled at his risk and expense in accordance with General Condition Governing Contracts.

**36. LATE DELIVERY** If the Supplier fails to deliver any or all of the Goods by the Date(s) of delivery or perform the Related Services within the period specified in the Contract, the Purchaser may take following actions: -

(a) Cancel the contract, and/or.

(b) To purchase from elsewhere stores not delivered, at the risk and expense of the Supplier and without notice to him, or

(c) To recover liquidated damages when the Competent Purchase Officer is satisfied that the failure to supply the stores / services within the scheduled delivery period has been for reasons within the control of the Supplier, and/or if the Government has suffered loss for reasons of belated delivery. These liquidated damages, if imposed, will be recovered at the rate of up to 2% but not less than 1% (depending on the merit of the case as decided by Competent Purchase Officer) of the value of stores / service supplied late per month or a part of a month for the period exceeding the original delivery period, subject to the provision that the total liquidated damages thus imposed will not exceed 10% of the total value of the stores / services delivered late.

(d) The purchaser's decision under this clause shall NOT be subjected to arbitration.

**37. AUTHORITY TO SIGN DOCUMENTS** Tender must be accompanied by Letter of Authorization to sign the Tender on behalf of the Bidder. Bidder must prove that the person who signs this Tender is fully authorized to bind his establishment / company. Such proof

shall be in the form of clear official documents fully legalized by designated authorities in respective countries.

### **38. REGISTERED SUPPLIER WITH FBR**

- (a) Only registered supplier who are on Active Taxpayers List (ATL) of FBR eligible to supply goods / services Government Department.
- (b) The payment to the registered persons will be linked with the active taxpayer status of the suppliers as per FBR database if any registered supplier is not in ATL his payment should be stopped till he files his mandatory returns and appears on ATL of FBR.

### **39. TERMINATION OF CONTRACT**

The purchaser shall be entitled to terminate this contract for default on the part of supplier. If the supplier becomes bankrupt, or have a receiving order made against him, or compound with his creditors, or being a corporation commences to be wound up, not being a member's voluntary winding up for the purpose of reconstitution or amalgamation, or carries on its business under a receiver for the benefit of its creditors.

In case the Purchaser elects to terminate this Contract, the Purchaser shall give notice in writing to the Supplier to make good the default. Should the Supplier fail to initiate proceedings in order to comply with the notice within 15 days from the date of serving of such notice, the Purchaser may forthwith terminate this contract by notice in writing to the Supplier without prejudice to any rights which may have occurred there under to either PARTY prior to such termination. Termination of the Contract shall be without prejudice to any right of arbitration under the contract hereafter.

If the supplier delays delivery of any Equipment to be supplied to the Purchaser under this Contract for more than 21 (twenty-one) days from the time specified for delivery, there of or, 15 days for any extension of subsequent delays then the purchaser reserve the right to terminate this contract without prior notice to the supplier and purchase from elsewhere (other firm or country) stores not delivered, at the risk and expense of the supplier. However, intimation to such a cancellation would be affected by registered letter sent to be supplier and without need to legal or judicial or other formalities. In addition, the purchaser will have the right to recover any loss or damage or payment made to the supplier.

Upon termination the Supplier shall refund all such payments for which goods and/or services have not been delivered or rendered. The Supplier shall refund the amount due with interest at 1% above the Libor rate.

**40. DISCREPANCY** The consignee will render a discrepancy report within 90 days after receipt of the material in Pakistan for any discrepancy found in consignment and shortage in quantities for which the seller is responsible to replace short quantity free of cost. If the seller is unable to provide the replacement for the rejected store / short quantities within 90 days, the seller will make a complete refund of any payment received against the rejected store / short quantities to the purchaser. In case of surplus supply by the seller, the purchaser will render to the seller the material delivered in excess at seller's

expense. Discrepancy report regarding loss/damage will be immediately lodged with the seller/carrier. Reasonable time be provided to the purchaser to inspect the store. The seller will co-operate with purchaser in filling claims with the carrier. In case the stores on checking / test after receipt at consignee's warehouse are found not conforming strictly to the contract specification and other particular, the Seller shall immediately replace the rejected store by acceptable store free of cost and without any obligation to the Purchaser. If the seller is unable to provide the replacement for the rejected store within 90 days, the seller will make a complete refund of any payment received against the rejected store to the purchaser. Rejected stores will be disposed off by the Seller under his own arrangements within 14 days from the date of rejection and within 72 hours in case of dangerous, infected and perishable stores. In case the seller fails to lift the stores within the above-mentioned stipulated period he will pay storage charges at the following rates. Moreover, the purchaser shall not be responsible or accountable for the safety or security of the rejected stores if not lifted by the seller after the stipulated time period: -

**Cost of the Stores Storage Charges**

(a)	Upto Rs. 1 M	5% per Annum
(b)	Above 1 and upto 5 M	4% “ “
(c)	5 to 10 M	3% “ “
(d)	over 10 M	2% “ “

**41. PRIOR INTIMATION REGARDING SUBMISSION OF QUOTATION** To avoid misplacement of the quotations, all firms are required to intimate this office regarding dispatch of their quotation through courier giving details of the courier through telephone / fax, so that courier service may be tracked to ensure your participation in the competition.

**42. BIDDING CLARIFICATIONS TO TENDER** In case any clarification is required regarding tender, firm may contact on following address however, queries in regards to the tender shall only be entertained till one week prior to the deadline for submission of tenders.

**Technical Clarification:** Logistics Flight PAC Hospital, Kamra District Attock  
Tel Ext 051-9099-2352.

**Bidding / Contracting Procedure:** Directorate of Central Procurement PAC Board  
Kamra Tel No 051-9099-2534 (Email: adcp@pac.org.pk).

Yours sincerely,



**(TILAL MÁZHAR)**  
Squadron Leader  
Asstt Dir Central Proc  
PAC Board Kamra

**Enclosure: -**

- (i) Annex "A" (Schedule of Stores)
- (ii) Annex "B" Form PACB-002A (Schedule of Tender)
- (iii) Annex "C" Form PACB - 002B (Under Taking)
- (iv) Annex "D" Form PACB-002C (Questionnaire to Be Filled in By Bidder)
- (v) Annex "E" Form PACB-002D (Special Instructions)
- (vi) Annex "F" (General Conditions for BG)

**EARNEST MONEY (E.M ) "FOR" CONTRACTS**

**(1) Return of Earnest Money**

- (i) Earnest Money will be returned to the firms except three lowest quotes on preparation of CST.
- (ii) Earnest Money to unsuccessful bidder out of three lowest quotes will be returned on finalization of contract.
- (iii) Earnest Money of the firm with whom contract is concluded will be returned on submission of Bank Guarantee, if stipulated in the contract.

**(2) SALES TAX**

Following documents must be attached with the quotation: -

- (i) A copy of registration of certificate issued by sales tax department duly authenticated.
- (ii) For all taxable goods, the bidders will have to mention sale tax in their offer which will clearly be mentioned in the contract if any item is quoted as nontaxable by the supplier than the bidder should attach necessary proof/ document with the quotation to confirm that item in question is non-taxable.
- (iii) Quotation is liable to be rejected if above mention documents are not attached with the quotation.

**(3) For Release of Payment** The supplier would be required to furnish document to Director Bgt & Account of respective factories. However, such documents are required along with tender/quotation: -

- (i) Proof of registration with sales tax department, (copy of registration certificate).
- (ii) Sales tax invoice showing description/quantity/value of the goods and correct amount of sales tax livable there on.



(iii) Photocopy of sale tax return cum payment challan duly verified/attested.

(iv) If a supplier claims that he is neither importer nor manufacturer and not authorized to issue tax invoices, he is required to produce the sales tax invoice and attested copy of return cum challan issued by the concerned registered importers/ manufacturers from whom such supplier has procured the goods.

## **SPECIAL TERMS & CONDITIONS**

1. Brands of surgical items quoted by supplier should be of well-known / reputable firms and must be registered in accordance with Drug act 1976 of Pakistan.
2. Final technical acceptance / rejection of surgical items lies with the technical committee / users concerned specialists based on following parameters:-
  - i) Past experience of brands with respect to efficacy and quality (faith of prescriber / user).
  - ii) Patient compliance i.e. Drugs having better compliance with respect to presentation, taste, smell and intensity of side effects.
  - iii) Products having better recovery rate.
  - iv) Product availability in the market.
3. Only 02 x Brands can be quoted against single line item.
4. Firms / vendor shall provide valid good manufacturing practice certificate (GMP) of quoted brands.
5. Samples are to be provided by vendors for trials / testing during technical scrutiny on demand by PAC Hospital.
6. Supplier/ Vendor participating in tender must provide copy of Valid Drug Sales License as a reputed manufacturer / authorized distributor.
7. In case of imported items valid importer license should be attached.
8. Valid Manufacturer authorization certificates Supplier conformance certificates must be provided by vendors along with technical quote
9. Source of origin of surgical items items must be mentioned in technical quote.
10. Suppliers participating in tender are to be registered at PAC Board or registration must be complete before final contract.
11. Suppliers having experience with Armed forces / Govt Semi Govt / Well reputed private organizations Hospitals are to provide valid performance certificate in technical quote.

12. Stores delivered after finalization of contract should be of latest production and must have at least 80% remaining shelf life at the time of delivery and batch certificate of same will be provided by suppliers.
13. After delivery of stores short expiry items less than 06 Months are to be replaced by respective suppliers within 1 month.
14. After contract finalization stores delivered shall be stenciled/ marked with words "**For PAC KAMRA USE ONLY**" on every individual pack (Outer / Inner).
15. Acceptance of stores is subject to inspection of stores by Board of officers at PAC Hospital premises.
16. Black Listed firms cannot participate in tender. No litigation certificate is to be provided along with the technical quote.
17. All bidding firms will provide their GST, NTN and Professional Tax Registration certificate (ATL).
18. Payment shall be made as per PAC Board purchase procedures.
19. Temperature sensitive items will be supplied in temperature-controlled environment at the time of delivery of stores.
20. At the time of delivery surgical items for laboratory testing / Sampling are to be provided by vendor on as and when required basis.



Technical and Commercial quotes should be submitted as per the following formats.

### Technical quotes format

S.No	Ind S.No	Generic Name	Quoted Brand	Manufacturer / Company	Dosage Form	A/U	Qty	Quoted / Not Quoted
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### Commercial quotes format

S.No	Ind S.No	Generic Name	Quoted Brand	Manufacturer / Company	Dosage Form	A/U	Qty	Unit Price (without GST)
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## Annexure 'A'

**SCHEDULE OF STORES**Tender Inquiry No: - **PACB/721/01/2024-25/0752/P-3**

TENDER SUBMISSION TIME: -

Before 1030 Hrs on opening date

TIME &amp; DATE OF OPENING

**1100 Hrs 06-06-2024**

**(Note:** Firms are requested to read carefully all the paras of IT. Moreover, unit price against same unit of issue as mentioned in IT is to be provided.

S No.	Indent S.No	Nomenclature	Manufacturer	A/U	Qty Req
1	1	Abdominal Belt Large	National / Multinational	No	70
2	2	Abdominal Belt Medium	National / Multinational	No	60
3	4	Advan Skin Stapler	National / Multinational	No	80
4	6	Ankle Brace Prefect (Large / Medium / Small)	National / International	No	330
5	9	Auto Clave Tape	National / Multinational	No	15
6	11	Bacterial Filter for Ventilator	National / Multinational	No	150
7	14	Bandage 2½"	National / Multinational	No	13,100
8	15	Bandage 4"	National / Multinational	No	15,500
9	17	Bandage Suppensary	National / Multinational	No	370
10	18	Beak Shaped Proctoscope Disp	National / Multinational	No	100
11	19	BES Solution 500ml	National / Multinational	Bott	30
12	20	Bi Bag (Machine Model No. 4008 S	National / Multinational	No	500
13	21	Bicart Part B	National / Multinational	No	2,500
14	23	Blood Line Set	National / Multinational	No	2,500
15	25	Burret I/V 100 ml	National / Multinational	No	5,500
16	26	Butterfly Neddle 24G	National / Multinational	No	2,060
17	27	Cannula I/V 18G with Inj Port (Vasofix)	National / Multinational	No	5,200

S No.	Indent S.No	Nomenclature	Manufacturer	A/U	Qty Req
18	28	Cannula I/V 20G with Inj Port (Vasofix)	National / Multinational	No	11,850
19	29	Cannula I/V 22G with Inj Port (Vasofix)	National / Multinational	No	20,400
20	30	Cannula I/V 24G with Inj Port (Vasofix)	National / Multinational	No	21,400
21	31	Catgut Ch 2/0 30MM R/B N (M441)	National / Multinational	Foil	1,200
22	32	Catgut Ch 5 Size '1' 40 MM R/B (N759)	National / Multinational	Foil	148
23	33	Catgut Chromic 3/0 20mm RBN	National / Multinational	Foil	100
24	34	Catgut Chromic 4/0 20mm RBN	National / Multinational	Foil	100
25	35	Cervical Collar Soft	National / Multinational	No	50
26	36	Cesarean Drape Sheet	National / Multinational	No	1,200
27	38	Chest Tube FR 26 with Bott	National / Multinational	No	6
28	39	Chest Tube FR 28 with Bott	National / Multinational	No	6
29	40	Chest Tube FR 32 with Bott	National / Multinational	No	6
30	45	Chromic 3/0	National / Multinational	Foil	96
31	49	Clean Cart A	National / Multinational	No	180
32	50	Clean Cart C	National / Multinational	No	180
33	51	Clostomy Bag 70mm	National / Multinational	No	10
34	52	Clostomy Belt	National / Multinational	No	10
35	53	Clostomy Clip	National / Multinational	No	10
36	54	Clostomy Paste	National / Multinational	Tube	10
37	55	Clostomy Wafer	National / Multinational	No	10
38	61	Crepe Bandage 10cm x 4.5 Mtr	National / Multinational	No	7,100
39	62	Crepe Bandage 15cm x 4.5 Mtr	National / Multinational	No	5,450
40	63	CT Injector 190ml	National / Multinational	No	50

S No.	Indent S.No	Nomenclature	Manufacturer	A/U	Qty Req
41	64	CT Scan Film 14 x 17 (Konica Minolta)	National / Multinational	No	6,000
42	66	CVP Line Two Luman No. 16 (Adult)	National / Multinational	No	200
43	67	Dail Flow Meter (Easy flow)	National / Multinational	No	700
44	68	Descocid-N Solution 1Ltr	National / Multinational	Bott	50
45	69	Dialyser Set	National / Multinational	Set	2,500
46	71	Dignity Sheet	National / Multinational	No	18,100
47	72	Disp Air Way 0	National / Multinational	No	50
48	73	Disp Air Way 00	National / Multinational	No	10
49	74	Disp Air Way 1	National / Multinational	No	10
50	75	Disp Air Way 2	National / Multinational	No	60
51	76	Disp Air Way 3	National / Multinational	No	60
52	77	Disp Air Way 4	National / Multinational	No	30
53	78	Disp Air Way 5	National / Multinational	No	20
54	79	Disp Apron Blue	National / Multinational	No	9,600
55	80	Disp Caps (Female)	National / Multinational	No	5,000
56	81	Disp Caps (Male)	National / Multinational	No	5,000
57	82	Disp ECG Electrodes (Pkt of 50)	National / Multinational	Pkt	355
58	83	Disp Eye Pad	National / International	No	50
59	84	Disp Face Mask With Rubber Strip Pkt of 50	National / Multinational	Pkt	1,760
60	87	Disp Shoes Cover (Manual)	National / Multinational	Pair	50,000
61	88	Disp Surg Drape Set (Kit)	National / Multinational	No	400
62	89	Disp Syring 10 ml	National / Multinational	No	174,600
63	90	Disp Syring 20 ml	National / Multinational	No	1,020

S No.	Indent S.No	Nomenclature	Manufacturer	A/U	Qty Req
64	92	Disp Syring 60 ml (Big Nosal)	National / Multinational	No	1,000
65	93	Disp Syring Insulin 1 ml	National / Multinational	No	91,000
66	94	Disp Syringe 3 ml	National / International	No	27,000
67	95	Disp Syringe 5 ml	National / Multinational	No	167,000
68	96	Dispensing Jar 100gm	National / Multinational	Bott	1,100
69	97	Dispensing Jar 200gm	National / Multinational	Bott	1,100
70	99	Double Luman Catheter No. 16 (Adult)	National / Multinational	No	50
71	101	DuoDerm Dressing Medium	National / Multinational	No	50
72	103	ECG Roll 80mm x 30mm	National / Multinational	No	490
73	104	Elbow Perfect Brace (Large / Medium / Small)	National / International	No	222
74	107	Endo Bag Pouch	National / Multinational	No	100
75	109	Ethyl Chloride Spray	National / International	Bott	40
76	115	ETT with Cuff No. 7	National / Multinational	No	150
77	118	ETT Without Cuff Size 2.5	National / Multinational	No	50
78	119	ETT Without Cuff Size 3.0	National / Multinational	No	50
79	120	ETT Without Cuff Size 3.5	National / Multinational	No	50
80	123	Extension Tube 120cm	National / Multinational	No	300
81	124	External Catheter	National / Multinational	No	800
82	130	Fistula Needle No. 16	National / Multinational	No	4,200
83	131	Fixamull Plaster Roll	National / Multinational	No	1,250
84	132	Flow Sensor Adult (Hamilton)	National / Multinational	No	42
85	135	Foley's Catheter S 12	National / Multinational	No	100
86	136	Foley's Catheter S 16	National / Multinational	No	1,610

S No.	Indent S.No	Nomenclature	Manufacturer	A/U	Qty Req
87	140	Foley's Catheter S 26	National / Multinational	No	30
88	143	Formaldehyde Solution 400ml	National / Multinational	Bott	40
89	144	Gloves Disp Polythene Pkt of 100	National / International	Pkt	75
90	145	Gloves Examination Non-Sterile (Nugard Nitril) (L-M-S) Pkt of 100	National / Multinational	Pkt	2,010
91	146	Gloves Surgical S-6½	National / Multinational	Pair	1,000
92	147	Gloves Surgical S-7	National / Multinational	Pair	7,210
93	148	Gloves Surgical S-7½	National / International	Pair	10
94	149	Gloves Surgical S-8	National / International	Pair	20
95	150	Glucometer Strip (Pkt of 50) Alongwith 100 Glucometers Free of Cost	National / Multinational	Pkt	1,130
96	151	Hand Sanitizer (DRAP Registered) 1 Ltr jar	National / Multinational	Bott	512
97	152	Hydrogen Per Oxide 450ml	National / Multinational	Ltr	20
98	154	I V Set with "Y" site	National / Multinational	No	126,000
99	160	Kafentec Skin Patch Pkt of 10	National / Multinational	No	10
100	164	Knee Brace Large	National / Multinational	No	380
101	165	Knee Brace Medium)	National / Multinational	No	300
102	166	Knee Brace XL	National / Multinational	No	310
103	167	Knife BP Blade No 10	National / Multinational	No	2,020
104	168	Knife BP Blade No 11	National / Multinational	No	1,020
105	169	Knife BP Blade No 12	National / Multinational	No	1,020
106	170	Knife BP Blade No 15	National / Multinational	No	500
107	171	Knife BP Blade No 20	National / Multinational	No	2,000
108	172	Knife BP Blade No 22	National / Multinational	No	200
109	173	Knife BP Blade No 23	National / Multinational	No	200
110	174	Lancet Pricker (Pkt of 200) Fine Guage Universal Design	National / Multinational	Pkt	474

S No.	Indent S.No	Nomenclature	Manufacturer	A/U	Qty Req
111	176	Laprosopic Ports 3mm Disposable	National / Multinational	No	25
112	179	Laprosocopy 10mm Trocar	National / Multinational	No	250
113	180	Laprosocopy 5mm Trocar	National / Multinational	No	250
114	181	Liga Clip Large Size-400	National / Multinational	No	200
115	184	Lint Plain 500gm	National / International	No	5
116	185	Lint Plain Pkt of 25gm	National / International	Pkt	10
117	186	Lumbo Scral Belt Large	National / Multinational	No	120
118	187	Lumbo Scral Belt Medium	National / Multinational	No	80
119	188	Lumbo Scral Belt XL	National / Multinational	No	150
120	190	Medical Dry Laser Imaging Film (DI- HL) 10 x 14	National / Multinational	No	6,000
121	191	Medical Dry Laser Imaging Film (DI- HL) 14 x 17	National / Multinational	No	4,800
122	192	Medical Dry Laser Imaging Film (DI- HL) 8 x 10	National / Multinational	No	14,000
123	193	Mepore Dressing 9x10 cm	National / International	No	50
124	196	Mepore Dressing 9x35 cm	National / Multinational	No	750
125	200	Nasal Oxygen Pronge Cannula Large/Medium/Small (All Sizes)	National / Multinational	No	2,100
126	201	Nebulizer Kit (Adult / Peads / Medium) All Sizes	National / Multinational	No	5,110
127	202	Needle Cutter (Steel)	National / International	No	53
128	203	Nelton Drain Tube All Size	National / Multinational	No	200
129	204	Nichipore Surgical Tape 100mm x 4.5mtr	National / Multinational	No	1,560
130	206	Nylon 10-0	National / Multinational	No	48
131	207	Opsite 30X28 Dressing	National / Multinational	No	15
132	208	Opsite Dressing Small	National / Multinational	Pkt	15
133	209	Oxygen Mask Complete Large	National / Multinational	No	330
134	210	Oxygen Mask Complete Medium	National / Multinational	No	330

S No.	Indent S.No	Nomenclature	Manufacturer	A/U	Qty Req
135	211	Oxygen Mask Complete Small	National / Multinational	No	430
136	212	Parafine Gauze	National / Multinational	Tin	375
137	213	Para-Tulle (Sterile)	National / International	No	50
138	216	Phaco Knife 15 Degree	National / Multinational	No	120
139	217	Phaco Knife 2.75mm	National / Multinational	No	120
140	220	Polythane Bag (1kg, 2kg) with locking	National / Multinational	Kg	15
141	228	Prolene 4/0 R/B 20 mm	National / Multinational	Foil	36
142	230	Prolene Mesh 6x11	National / Multinational	Foil	80
143	231	Prolene HR 1 40 mm .	National / Multinational	Foil	144
144	233	Prolene HR 3/0 26 mm .	National / Multinational	Foil	144
145	234	Pyodine Solution 450ml	National / Multinational	Bott	1,540
146	235	Pyodine Surgical Scrub 450ml	National / International	Bott	90
147	236	Rae Endo Tracheal Tube Size 5.5	National / Multinational	No	12
148	237	Ray Tube 4.5	National / Multinational	No	12
149	238	Rayband 10X10 Pkt of 10	National / Multinational	Pkt	1,200
150	239	Rebreathig Mask	National / Multinational	No	300
151	240	Redivac Drain All Size With Bottle	National / Multinational	No	75
152	243	Sevorane Solution 250ml	National / Multinational	Bott	120
153	249	Silk Black Size 1 40mm HCRB Needle (N723)	National / Multinational	Foil	144
154	258	Soda Bi Carb 5Kg (Soda Lime)	National / Multinational	Can	12
155	259	Sodium Bi Carbonate Part A	National / Multinational	No	2,500
156	260	Sodium Hypochloride 1 Ltr	National / Multinational	Bott	260
157	264	Spinal Needle Spinocain 25G	National / Multinational	No	1,000
158	266	Spirit Methylated 1Ltr	National / Multinational	Bott	970



S No.	Indent S.No	Nomenclature	Manufacturer	A/U	Qty Req
159	269	Sterillium H/W 500 ml .	National / International	No	30
160	270	Sticking Plaster 10cm x 5mtr Zincoxide Adhesive Plaster	National / Multinational	No	2,560
161	277	Stomach Tube (N.G. Tube) 16	National / Multinational	No	400
162	279	Stomach Tube (N.G. Tube) 5	National / Multinational	No	100
163	280	Stomach Tube (N.G. Tube) 6	National / Multinational	No	100
164	281	Stomach Tube (N.G. Tube) 7	National / Multinational	No	100
165	282	Stomach Tube (N.G. Tube) 8	National / Multinational	No	50
166	285	Suction Catheter S 12	National / Multinational	No	200
167	287	Suction Catheter S 16	National / Multinational	No	200
168	289	Suction Connecting Tube	National / Multinational	No	1,800
169	290	Sunni Plast Pkt of 100	National / International	Pkt	160
170	291	Suprapubic Catheter Size 16, 18	National / Multinational	No	10
171	292	Surgical Gauze 1mtr wide	National / Multinational	Mtr	110,000
172	293	Surgical Gauze Roll 1 x 2.5 Mtr	National / Multinational	Roll	6,500
173	294	Surgical Tape Transparent 3Mtr	National / International	Roll	25
174	295	Ted Stocking Large	National / Multinational	No	170
175	296	Ted Stocking Medium	National / Multinational	No	170
176	299	Tens / EMS Pad Disp (Pkt of 4)	National / Multinational	Pkt	200
177	300	Thermameter Clinical	National / Multinational	No	1,150
178	303	Three Way Stopper with tail	National / Multinational	No	1,200
179	304	Three Way Stopper Without tail	National / Multinational	No	1,200
180	306	Tongue Depressor Wooden Pkt of 100	National / Multinational	No	7,100
181	307	TorniQuet	National / International	No	70
182	318	Triacid-N Solution 1Ltr	National / Multinational	Bott	65

S No.	Indent S.No	Nomenclature	Manufacturer	A/U	Qty Req
183	319	Triangular Bandage Compres Large	National / International	No	50
184	324	Ultrasound Gel (Incoscan) 5Kg	National / Multinational	Can	154
185	325	Urine Bag	National / Multinational	No	3,010
186	326	Urine Collector Peadiatric	National / Multinational	No	200
187	327	USG Paper (Thermal Paper)	National / Multinational	Roll	300
188	330	Vacu-derm Drain Bottle Vaccum with Tube 14 (Dubai-U.A.E)	National / Multinational	Bott	10
189	331	Vacu-derm Drain Bottle Vaccum with Tube 16 (Dubai-U.A.E)	National / Multinational	Bott	10
190	333	Vicryl 1 R/B 30 mm 70cm	National / Multinational	Foil	450
191	334	Vicryl 1 R/B 40 mm 90cm	National / Multinational	Foil	2,800
192	335	Vicryl 2/0 R/B	National / Multinational	Foil	400
193	336	Vicryl 3/0 R/B	National / Multinational	Foil	60
194	337	Vicryl 4/0 R/B	National / Multinational	Foil	36
195	338	Vicryl 6/0 R/B	National / Multinational	Foil	24
196	339	Vicryl 7.0	National / Multinational	No	12
197	340	Vicryl 8.0	National / Multinational	No	12
198	342	Vinegar 500ml	National / Multinational	Bott	10
199	343	Wool Cotton Roll of 500gm (Absorbant)	National / Multinational	Roll	4,120
200	344	Wool Cotton Roll of 50gm (Absorbant)	National / International	No	1,200
201	345	Wrist Brace (Large)	National / International	No	135
202	346	Wrist Brace (Medium)	National / International	No	110
203	347	Wrist Brace (Small)	National / International	No	105
204	349	Wrist Brace with Metallic Bar	National / International	No	35
205	351	Y-Shaped Connecting Tube 150cm	National / Multinational	No	300

**Annexure "B" (Form PACB – 02A)**

**PAKISTAN AERONAUTICAL COMPLEX BOARD KAMRA**

**SCHEDULE TO TENDER**

1. Tender Inquiry No **PACB/721/01/2024-25/0752/P-3**
2. Time and Date of opening Tender at **1100 Hrs 06-06-2024**

**Format for Commercial Quotation (Surgical Items)**

<b>S.No</b>	<b>Ind S.No</b>	<b>Generic Name</b>	<b>Quoted Brand</b>	<b>Manufacturer / Company</b>	<b>Dosage Form</b>	<b>A/U</b>	<b>Qty</b>	<b>Unit Price (without GST)</b>
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**Grand Total** \_\_\_\_\_

**Signature of Tenderer**  
(Capacity in which signing)

**Annexure "C" (Form PACB - 02B)**

**UNDER TAKING**  
**(Fill in and Return)**

To,

**Member Commercial**  
Pakistan Aeronautical Complex Board  
Kamra Distt Attock

Dear Sir,

I/We hereby offer to supply to PAC Board the stores detailed in the Schedule to Tender or such portion thereof as you may specify in the contract at the prices given in Form

**PACB – 02A (Annexure 'B')** and further agree that this offer will remain valid upto \_\_\_\_\_ and will not be withdrawn or altered in terms of rates quoted and the condition stated therein on or before this date. I/We shall be bound by your communication of acceptance to be dispatched within the prescribed time.

I/We understood the instructions to Tenders and condition of contract as laid down in Form **PACB – 10** titled "**General Conditions Governing Contract**" and thoroughly examine specification / drawing and / or patterns quoted in the Schedule to Tender and am/are fully aware to the nature of the stores required and my/our offer is to supply stores strictly in accordance with the requirements.

Yours faithfully

**Witness's Signature:**

Name:

N.I.C No.

Address:

Signing:

Date:

**Signature of Tenderers:**

Name:

N.I.C No.

Capacity in which

Address:

Date:

Tele:

Telex/Fax:

## Annexure "D" (Form PACB – 02C)

**QUESTIONNAIRE TO BE FILLED IN BY BIDDER**

Firm is required to provide confirmation of following points and in case of any change, same is to be highlighted in remarks column.

SNo	Description	Yes / No	Remarks
1.	Whether stores offered conform to the specification and confirmation to this effect has been made in the quotation given in Form <b>PACB – 002A</b> .		
2.	Whether deviation from the demanded specification is attached with Form <b>PACB – 002A</b> .		
3.	Whether complete quotation has been submitted in duplicate.		
4.	Whether the prices are exclusive of taxes/duties if so whether taxes/duties have been shown separately.		
5.	Whether Form <b>PACB-002A &amp; 002B</b> duly filled in and signed by the Bidder have been returned in herewith.		
6.	Whether copy of valid registration / business authorization of firm have been enclosed herewith.		
7.	Whether tender fee challan amounting to Rs 200/- has been enclosed herewith.		
8.	Whether details of financial capability (Bank Statement etc.) and financial load of contracts outstanding against your firm have been provided.		
9.	It is confirmed that no Taxes / Duties & Dues payable to Pakistan Govt are outstanding at the part of vendor / firm.		
10.	Copy of NTN <b>OR</b> Equivalent Tax compliance Certificate (for foreign firms) has been attached.		
11.	It is confirmed that firm and their proprietors have not been in litigation / blacklisted by any Govt./Semi-Govt / Autonomous body		
12.	Unit Price has been provided against same unit of issue as mentioned in IT. In case of change in unit of issue, price has been converted as per ITs unit of issue in a separate column along with conversion formula		
13.	All requisite documents as per <b>Para 22</b> of Invitation to tender have been attached.		
14.	10% PBG will be provided at the time of signing of contract		
15.	Warranty / Guarantee will be provided for required period		
16.	Letter of Authorization to sign Tender Documents on behalf of firm has been attached.		
17.	Offer is without any condition		
18.	Complete IT Document dully signed and stamped on each page by authorized signatory of the firm is provided.		

Dated: \_\_\_\_\_

(Signature of Bidder &amp; Stamp)

## Annexure "E" Form PACB-002D

**SPECIAL INSTRUCTIONS**

Under mentioned information must be provided along with quotation else your quotation will be rejected: -

<b>S No</b>	<b>Description / Requirement</b>	<b>Remarks / Attached</b>
1.	Delivery Period	
2.	Quotation Validity (must be valid up to 120 days from the date of opening the tender)	
3.	Terms of Payment (As per Para 21 of IT)	
4.	BG% (Confirmation to provide upto 10% BG)	
5.	Complete Bank address and Account Details for Payment.	
6.	Previous Experience (Nature of Business and No of Years in Business)	
7.	Registration Status with PAC Board	
8.	Signing Authority (Name, Designation, Contact Details)	
9.	Address of firm along with contact No, email etc.	
10.	Complete IT Document dully signed and stamped on each page by authorized signatory of the firm	

**Annexure 'F'****GENERAL CONDITIONS FOR BG**

(a) To ensure timely and correct supply of stores, the firm will furnish an unconditional Bank Guarantee within 30 days of the signing of the contract from a schedule Bank for an amount of Rs \_\_\_\_\_ i.e., \_\_\_\_\_% of the total value of the contract (on a judicial Stamp paper of the value of Rs 100/-). The Bank Guarantee shall be endorsed in favour of CMA (ISO) Rawalpindi who is the Account Officer specified in the contract. The CMA (ISO) Rawalpindi concerned shall have the like power of seeking encashment of the Bank Guarantee as if the same has been demanded by the purchase officer himself.

(b) The Bank Guarantees will be of following types with validity and amount has mentioned in each type: -

(i) Bank Guarantee against contract performance. It will be 10% of total value of contract excluding taxes/duties and freight/handling charges etc. It shall remain enforce till 60 days beyond the Delivery Period stipulated in the contract.

(ii) Bank Guarantee against Advance/ Down Payment. It will be equal to amount paid in advance /down payment shall remain valid till 60-days beyond the Delivery Period stipulated in the contract.

(iii) Bank Guarantee against Warranty Period. It will be for amount 10% of contract value excluding taxes/duties and freight /handling charges, etc. Duration of BG against Warranty Clause is variable. Normally under DPL –15, it is for one year for the general type of equipment / spares. For consumable goods, the warrantee period should also expire after 6 months or when the goods are fully consumed whichever is earlier or as per terms of contract.

(c) If the supply of store is on warranty, the supplier shall be bound to extend the validity of Bank guarantee for such further reasonable period if so, required by the purchase officer to cover the warranty period.

(d) If the supplier fails to provide the Bank guarantee within 30 days after signing a contract, such failure shall constitute a breach of contract and the Director purchase shall be entitled to make other arrangements at the risk and expense of the supplier if no other BG / Bid Security of the same supplier for an equal amount is held up for final release, with the purchaser against any other completed contract(s). In the event of unsatisfactory performance or of any breach of terms of the contract, Bank guarantee shall be forfeited to the Govt. at the discretion of the purchaser. On satisfactory performance of the contract, the Bank Guarantee will be returned to the supplier by CMA (ISO) Rawalpindi on receipt of instruction from the purchaser i.e., Directorates of Procurements etc.

(e) In case of FOR tenders / contract it is imperative that BGs are obtained from firms/suppliers/agents through scheduled Banks of State Bank of Pakistan so as to safeguard the interest of the state.

(f) In case of FOB tenders/contracts, Bank Guarantee is to be obtained preferably from LC opening Bank of Pakistan and through supplier, LC opening Bank abroad. In case the firm does not agree to the aforesaid condition, then BG should at least, be obtained from supplier's country Bank located in Pakistan or any enlisted scheduled Bank of Pakistan in favour of LC opening Bank in Pakistan or any scheduled Bank of Pakistan, and the same will be a Bank to Bank Guarantee in favour of CMA (ISO) Rawalpindi.